



Designation: Tele Caller

Experience: Minimum 2 Years

Job Location: Indus University, Rancharda, Ahmedabad

Qualification: Any Graduate

Employment Type: Regular

- Job Description:
- They must be comfortable presenting University Courses over the phone as well as dealing with complaints and doubts.
  - Answer questions about University & Courses
  - Maintain database
  - Handle queries and forward to the concern department.
  - Ability to learn about University and Courses and describe/explain them to prospects
  - Excellent knowledge of English, Hindi and Gujarati
  - Excellent communication and interpersonal skills